

OVERVIEW OF BUDGET

DEPARTMENT: ECONOMIC AND COMMUNITY DEVELOPMENT
DIRECTOR: THOMAS R. LAURIN

2001-02

	<u>Appropriation</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Fund Balance</u>	<u>Staffing</u>
ECD Consolidated	59,427,244	48,888,166		10,539,078	58.0
Economic Promotion	1,837,012	1,000,000	837,012		2.0
Small Business Dev	292,319	118,951	173,368		5.0
TOTAL	61,556,575	50,007,117	1,010,380	10,539,078	65.0

BUDGET UNIT: ECONOMIC AND COMMUNITY DEVELOPMENT
CONSOLIDATED (SAR, SAS, SAT, SAU, SAV, SBA,
SBC, SBD, SBE, SBQ, SBR, SBT, SBW, SBZ, SCS)

I. GENERAL PROGRAM STATEMENT

Economic and Community Development is responsible for applying for and administering federal, state, and local grant funds allocated to the County of San Bernardino for housing, economic, and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through community development block grants (CDBG), the Emergency Shelter Grant and Home Investment Partnership Program Grant (HOME), the Neighborhood Initiative Program Grant (NIP), and the Economic Development Initiative Program (EDI) Grant.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	21,078,121	50,446,833	30,801,411	59,427,244
Total Revenue	21,645,419	49,019,227	39,889,065	48,888,166
Fund Balance		1,427,606		10,539,078
Budgeted Staffing		61.0		58.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Since the cost of programs administered by this department are primarily federally funded, revenues also usually under realized as well. The unexpended and unrealized amounts in 2000-01 have been carried over to the subsequent year's budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The department has budgeted for a 3.0 net reduction in staffing. Through a restructuring of the housing programs, 1.0 Deputy Director, 1.0 Secretary I, and 1.0 ECD Specialist I position were eliminated. A NIP Specialist position has been eliminated since it was never filled and duties are being handled within the department. One ECD Technician position has been added through the restructuring of the housing programs.

ECONOMIC AND COMMUNITY DEVELOPMENT

GROUP: Economic Development/Public Services
DEPARTMENT: Economic and Community Development
FUND : Consolidated Special Revenue
(SAR, SAS, SAT, SAU, SAV, SBA, SBC, SBD,
SBE, SBQ, SBR, SBT, SBW, SBZ, SCS)

FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	3,015,146	3,498,140	3,608,856	(408,802)	3,200,054
Services and Supplies	1,379,153	1,315,637	1,334,501	(325,222)	1,009,279
Central Computer	14,553	11,983	11,983	7,145	19,128
Grants/Direct Projects	23,637,296	42,496,572	42,496,572	7,948,823	50,445,395
Transfers	2,755,263	2,389,054	2,389,054	1,394,550	3,783,604
Operating Transfers	-	766,952	766,952	202,832	969,784
Total Expenditure Authority	30,801,411	50,478,338	50,607,918	8,819,326	59,427,244
Less:					
Reimbursements	-	(31,505)	(31,505)	31,505	-
Total Appropriation	30,801,411	50,446,833	50,576,413	8,850,831	59,427,244
<u>Revenue</u>					
Licenses & Permits					-
Fines & Forfeitures	250				-
Taxes	21,509	75,000	75,000		75,000
Use of Money & Property	684,930	381,991	381,991	188,929	570,920
Current Services	25,960	21,000	21,000	4,000	25,000
State, Federal or Gov't Aid	27,364,694	45,597,964	45,727,544	(5,512,797)	40,214,747
Other Revenue	11,791,722	2,943,272	2,943,272	5,059,227	8,002,499
Total Revenue	39,889,065	49,019,227	49,148,807	(260,641)	48,888,166
Fund Balance		1,427,606	1,427,606	9,111,472	10,539,078
Budgeted Staffing		61.0	61.0	(3.0)	58.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation	
Salaries and Benefits	110,716 MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	18,864 Inflation, Risk Mgmt Liabilities
Subtotal Base Year Appropriation	129,580
Revenue	129,580
Subtotal Base Year Revenue	129,580
Subtotal Base Year Fund Bal.	-
Total Appropriation Change	129,580
Total Revenue Change	129,580
Total Fund Balance Change	-
Total 2000-01 Appropriation	50,446,833
Total 2000-01 Revenue	49,019,227
Total 2000-01 Fund Balance	1,427,606
Total Base Budget Appropriation	50,576,413
Total Base Budget Revenue	49,148,807
Total Base Budget Fund Balance	1,427,606

ECONOMIC AND COMMUNITY DEVELOPMENT

Board Approved Changes to Base Budget

Salaries and Benefits	(240,834)	Net change of 3.0 decrease in budgeted staffing
	110,716	MOU adjustments
	(278,684)	Net change in budgeting for abatement of salary costs.
	<u>(408,802)</u>	
Services and Supplies	(325,222)	Net change from budgeting for support activities from other depart to operating transfers.
Other Charges	7,145	
Grants/Direct Projects	7,948,823	Carry-over of CDBG grant funds, in addition to new HUD allocations
Transfers	202,832	Net change of CDBG carry-over of grant funds for projects
	1,394,550	Carry-over of CDBG grant funds, in addition to new HUD and EDI funds
	<u>1,597,382</u>	
Reimbursements	31,505	Change in reimbursement of support for small business development activities
Total Appropriation	<u>8,850,831</u>	
Revenue	188,929	Projected increase in Business and HOME loan payments
	4,000	Slight increase is projected in payments from Housing Deferred Loan Program
	(5,512,797)	Net Change is primarily a reflection of the NI allocation being nearly completed
	5,059,227	Reflects sales receipts vs use of HUD allocations for NI & CDBG affordable housing prog
Total Revenue	<u>(260,641)</u>	
Fund Balance	<u>9,111,472</u>	